

Sandpointe Bay, Unit No. _____ Homeowner Information Update

c/o Realtime Property Management of So FL LLC
601 Heritage Place, Suite 145
Jupiter, FL 33458

Please fill out this form to assure that we have the most current information on file regarding your unit. The information provided will be used for management purposes only to help us manage your property in the event of emergencies, ie., floods, hurricanes, power failures, etc. **PLEASE PRINT CLEARLY**

First Name: _____ Last Name: _____

Property Address: _____ City, State and Zip: _____

Phone: _____ Work: _____ Mobile: _____

E-Mail 1: _____ E-Mail 2: _____

Pet Information: Type: _____ Breed: _____ Weight: _____ Color: _____

Type: _____ Breed: _____ Weight: _____ Color: _____

Vehicle Information: Make: _____ Model: _____ Color: _____ Plate: _____ State: _____

Make: _____ Model: _____ Color: _____ Plate: _____ State: _____

Residency Status: Full-Time Seasonal Investor -- If Seasonal or Investor,

Mailing Address: _____

Away Phone# _____ Please send my correspondence to this address

Emergency Contact: _____ Phone: _____

TENANT INFORMATION

Do you currently have a tenant? No Yes If yes: email address _____

Tenants Name: _____ Phone: _____

Lease Start Date: _____ Lease End Date: _____

Realtors Name: _____ Phone: _____

Tenants Pets: Type: _____ Breed: _____ Weight: _____ Color: _____

Type: _____ Breed: _____ Weight: _____ Color: _____

In order to decrease the postage and mailing costs that the Association incurs and communicate pertinent information, your Board of Directors would like you to consider consenting to receive electronic communications. **Florida Statutes protects owners email addresses and phone numbers from being released or shared.** Please initial to consent to your information being included in the Sandpoint Bay Directory _____, otherwise, it will not be published in the directory.

EMAIL CONSENT

You must provide consent even if your e-mail address is currently on file.

By initialing this box, I authorize REALTIME Property Management to communicate with me via electronic transmission.

By initialing this box, I do not authorize REALTIME Property Management to communicate with me via electronic transmission.

Signature

Signature

Date _____

Date _____

You must notify REALTIME Property Management if any information on this form changes.